

**Utah Breastfeeding Coalition**  
**Executive Committee Meeting (11 am – 1 pm)**  
**9/11/07**  
**Final Minutes**

**Executive Committee Members Present:** Lisa Harper, Patrice Isabella, Marie Nagata, Kathy Pope, Elizabeth Smith and Emily Waddoups

**Absent:** Ellen Kitzmiller

**Excused;** Phyllis Crowley

**Recorder:** Patrice Isabella

<b>Discussion Item</b>	<b>Action/Follow Up</b>
<p><b>Opened Executive Meeting</b>            11 am – 12 noon            2008 leadership</p>	<p><b>Lisa Harper opened</b> the Executive Committee Meeting with suggestions and discussion for 2008 Executive Committee. Nominations were discussed.</p> <ul style="list-style-type: none"> <li>• President – Patrice Isabella</li> <li>• President Elect –</li> <li>• Secretary--</li> <li>• Treasurer – Marie's term will continue for one more year, per proposed revision to by-laws</li> <li>• Committee chairs:               <ul style="list-style-type: none"> <li>○ Nominating and membership – Per bylaws, we need to have 3 members, appointed by Board</li> <li>○ Promotion and Marketing</li> <li>○ Education – Elizabeth Smith will stay on for 2008</li> <li>○ Policy</li> <li>○ Human Milk Bank Task Force Coordinator – Nicole Bernshaw will continue</li> <li>○ Ban the Bags Task Force – Rita Van Orden may be interested</li> <li>○ Worksite Lactation Program Task Force has not been created – Kathy</li> </ul> </li> </ul>

	<p>Pope may be interested</p> <ul style="list-style-type: none"><li>○ The Breastfeeding Place co-chairs – to be determined</li></ul> <p>Lisa will contact nominees and draft a ballot prior to the October meeting.</p>
<b>Breastfeeding Café Overview</b>	<p>Lisa announced that the event will continue in August 2008, with some changes. It will be called <i>The Breastfeeding Place</i>, staffed from 10-7 daily, events will be scheduled during peak times.</p> <p>Kathy Grossman would like to be involved in 2008. She has committed the 2006 painting to the 2008 Breastfeeding Place, and is willing to be the La Leche League contact for purchasing materials.</p> <p>We discussed purchasing materials vs purchasing rights to handouts that we can print (Diane Weissinger materials). We also will develop a procedure for review of all materials at the café by the education committee.</p> <p>It was suggested to put together a packet for expectant mothers and other situations.</p> <p>Net expenses for the 2007 Café were lower than budgeted!</p>
<b>Finances</b>	<p>Lisa and Marie reported that our balance is limited, we need to commit some money and hope to bring in new funds with the February event.</p>
<b>Letter to Altius</b>	<p><b>Lisa Harper</b> will send final draft.</p>
<b>BYU Incident</b>	<p><b>Lisa Harper</b> would like to pursue this as a member. As a private institution, BYU can set their own rules regarding breastfeeding.</p>
<b>Annual Report</b>	<p><b>Lisa Harper</b> proposed simplifying the annual report format to reduce costs (4 pages, black and white). All executive committee members will prepare their</p>

	<p>portion and submit to Lisa by the November meeting date.</p>
<p><b>Milk Bank</b></p>	<p>Nicole Bernshaw would like to attend the HMBANA Congress, and requested \$1300 from the coalition. The Committee agreed that we can commit the registration fee (\$375?), and recommend Nicole identify additional sponsors. Milk Bank Newsletter was discussed.</p>
<p><b>Bylaws</b></p>	<p><b>Patrice Isabella</b> worked on revisions to the bylaws. These were reviewed and discussed. Patrice and Lisa will discuss the bylaws with Ellen Kitzmiller and Patrice will revise accordingly and send out another draft prior to the October meeting.</p>
<p><b>Upcoming Events</b> <b>October USBC Teleconference –</b></p>	<p>October 9 at 12:00 pm.</p>
<p><b>November 1 hour CEU event</b></p>	<p>Elizabeth Smith has been in contact with Cherise Udelland Brian Moench (<i>check spelling</i>). She will work with Kathy Pope regarding available dates and times for a room and e-mail the dates to the Committee.</p>
<p><b>February 19<sup>th</sup> CEU event</b></p>	<p>Emily Waddoups will forward the list of topics to the committee for us to discuss. Nicole Bernshaw is willing to work on IBCLE credits. Medela has scholarship money to cover some of the costs. After we decide on topics, Lisa will approach Medela for funds. Lisa is also working on contacting Ameda regarding sponsorship.</p>
<p><b>USBC</b></p>	<p>The Second National Conference of State Breastfeeding Coalitions, January 26-28, 2008, in Arlington VA. USBC will sponsor the WIC</p>

<p><b>Midwives College of Utah dinner</b></p>	<p>breastfeeding coordinator (Judy Harris) and 2 Coalition members. Possible attendees include: Patrice Isabella, Lisa Harper, Susan Johnson. Kelly submitted an abstract to present on the Café, have not heard back on this.</p> <p>Lisa Harper announced that the Midwives College of Utah, which purchased the painting in the Café for \$500, is interested in building a partnership. We will invite the College to be an organizational member. Lisa and Patrice Isabella will attend their Presidential dinner on October 4 in American Fork.</p>
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